

**IS446 – Systems Analysis and Design**  
**Instructor: Kevin Trainor**  
**Assignment: Project Plan Assignment**  
**Course Component: Final Project**  
**Grading Rubric**

## Submission

### Timeliness (10 available points)

#### Requirements

Must be submitted by date and time indicated in the weekly schedule.

Percent Credit	Description
100	On Time
0	Late
0	Not submitted or submitted too late

### Physical Submission (10 available points)

#### Requirements

One (and only one) submission should be made to the Canvas submission activity.

The file submitted must be of type .PDF

The .PDF file must be named according the conventions described in the instructions.

Percent Credit	Description
100	Meets all expectations.
50	Meets nearly all expectations.
0	Does not meet expectations.
0	Not submitted or submitted too late.

## Exercise 1 (Regular)

### Completeness (38 available content points)

#### Requirements

The submission must include a cover page.

If this project is following the waterfall approach, the submission must include a Project Scope Statement.

If the project is following an agile approach, the submission must include a Product Vision Statement and a Product Backlog.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

### Technique (37 available content points)

#### Requirements

The cover page must conform to the instructions.

If applicable, the Project Scope Statement must be consistent with examples and tutorials provided in this course.

If applicable, the Product Vision Statement must be consistent with examples and tutorials provided in this course.

If applicable, the Product Backlog must be consistent with examples and tutorials provided in this course.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

## Exercise 2 (Challenge)

### Completeness (2 available content points)

#### Requirements

The submission must include Collaboration Tools and Practices Document

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

### Technique (3 available content points)

#### Requirements

The document must identify tools or practices that the team plans to employ to enhance collaboration on the project.

The document length must conform to the limits identified in the instructions.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

**Total Available Points = 100**