

**IS446 – Systems Analysis and Design**  
**Instructor: Kevin Trainor**  
**Assignment: Peer Evaluations**  
**Course Component: Participation**  
**Grading Rubric**

## Submission

### Timeliness (10 available points)

#### Requirements

Must be submitted by date and time indicated in weekly schedule.

More than 7 days late will be graded the same as not submitted.

Percent Credit	Description
100	On Time
0	Late (10 points off)
0	Not submitted or submitted too late

### File Requirements (10 available points)

#### Requirements

Only one file should be submitted.

The submitted file should be of type .PDF.

The file name must include student name.

The file name must conform to all other requirements stated in the instructions document.

Percent Credit	Description
100	Meets all expectations.
50	Meets nearly all expectations.
0	Does not meet expectations.
0	Not submitted or submitted too late.

## Your evaluation of yourself and your peers

### Overall (30 available points)

#### Requirements

An evaluation must be completed for your self.

An evaluation must be completed for each other member of your team.

Evaluation scores must be given in good faith.

Calculations must be completed on each form.

Calculations must be mathematically correct.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

## Your peers' evaluation of you

### Overall (50 available points)

#### Requirements

Exceptional contributors should earn a rating of 4.

Students that have made a good faith effort to interact with the group and participate in the project are expected to get a rating of 3.

Weaker contributors should earn a rating of 2.

The rating of 1 should be reserved for students who had very little group interaction or project contribution.

The rating of 0 should be reserved for students who had no group interaction or project contribution.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

**Total Available Points = 100**