

IS594-PJ – Project Management
Instructor: Kevin Trainor
Assignment: Waterfall Scope Practice Assignment
Course Component: Skills Practice Assignments
Grading Rubric

Base Point Allocation

Base Points (23 available points)

Requirements

Assignment submitted on-time or within the allowable late period.

Percent Credit	Description
100	Meets all expectations.
0	Not submitted or submitted too late.

Submission

Timeliness (16 available points)

Requirements

Must be submitted by date and time indicated in the weekly schedule.

Percent Credit	Description
100	On Time
0	Late
0	Not submitted or submitted too late

Physical Submission (10 available points)

Requirements

One (and only one) submission should be made to the Canvas submission activity.

A PDF file should be submitted for each exercise.

The PDF files should be zipped into a .ZIP file.

All files submitted must follow the naming conventions indicated in the instructions document.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Exercise 1 (Regular)

Completeness (12 available content points)

Requirements

The content must reflect an understanding of the problem or opportunity.

The content must include a description of a systems solution.

The content must address the scope of the project in that it identifies requirements that should be included in the solution.

The content must address the scope of the project in that it identifies potential requirements that should be excluded from the solution.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Technique (11 available content points)

Requirements

The document must follow the structure and content of a proper project scope statement.

The content must be presented in an effective business report style.

Each section must have an appropriate heading.

Writing must include proper choice of words, spelling, and punctuation.

The writing must be appropriately persuasive.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Exercise 2 (Regular)

Completeness (12 available content points)

Requirements
The WBS must identify project outputs.
The WBS must only include the items within scope.
The WBS must cover the entire solution addressed by the project.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Technique (11 available content points)

Requirements

The documents must follow an approved WBS style (numbered and indented list, mind map, or hierarchy chart).

The document must not include any tasks, only outputs.

Writing must include proper choice of words, spelling, and punctuation.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Exercise 3 (Challenge)

Completeness (3 available content points)

Requirements
The WBS must identify project outputs.
The WBS must only include the items within scope of the next project.
The WBS must cover the entire solution that could be addressed by the next project.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Technique (2 available content points)

Requirements

The documents must follow an approved WBS style (numbered and indented list, mind map, or hierarchy chart).

The document must not include any tasks, only outputs.

Writing must include proper choice of words, spelling, and punctuation.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
75	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Total Available Points = 100

Please Note: This grading rubric allows for adjustments to be made to your content point score. The total number of content points available to be awarded on this assignment is 51. An adjustment of up to 36 content points may be made for submissions that have a low content point score and yet meet the following criteria: Assignment must be submitted on time. Work submitted must show good faith effort on all REGULAR EXERCISES. It is possible to qualify for the points adjustment without having submitted work on the CHALLENGE EXERCISE.