

# IS594-PJ – Project Management

## Monitoring, Controlling, and Closing Skills Practice Assignment

### Instructions

#### Overview

In this assignment, you will be writing either 1 or 2 responses related to the *Research Center Website* case. Exercise 1 (Regular) will be based on issues discussed in Chapter 8 of the Schwalbe text. Exercise 2 (Challenge) will be based on issues discussed in Chapter 9 of the Schwalbe text.

#### Exercise 1 (Regular)

The *Research Center Website* is going to include a fairly large number of content pages. Whenever content pages are created, the possibility of errors in the content arises. As the project manager for this effort, write a short analysis (0.5 to 1.0 pages single-spaced) that identifies the types of content errors that you expect to encounter and how you might measure and manage those errors using the quality control tools discussed in the Sample Quality-Control Tools section of Chapter 8 of the Schwalbe text (pp. 350 – 355). Be sure to include at least 2 of the 7 tools discussed in this section.

#### Exercise 2 (Challenge)

As the project manager for the *Research Center Website* project, you will be responsible closing the project. To aid in that process, create a *Customer Acceptance/Project Completion Form* for the project modeled after the example shown in the Schwalbe text on page 377. Your form should refer to the particulars of the *Research Center Website* project rather than the sample project from the textbook.

#### Format

Create just 1 word processing document for both exercises. Convert the document to PDF. Submit 1 PDF document to Canvas.

#### File Naming

Name your PDF document as follows:

**surname\_givenname\_monitoring\_controlling\_closing\_skills\_practice.pdf**

If this were my assignment submission, I would name the document:

**trainor\_kevin\_monitoring\_controlling\_closing\_skills\_practice.pdf**

PLEASE NOTE: All file names must be in lower case. Deductions will be made for submissions that do not conform to this standard.

#### Due Date

Please see the Weekly Schedule for the date and time when this assignment is due.

Last Revised  
2023-11-06