

## Submission

### Timeliness (10 available points)

| Requirements   |
|--|
| Must be submitted by date and time indicated in weekly schedule. |
| More than 7 days late will be graded the same as not submitted.  |

| Percent Credit | Description                         |
|----------------|-------------------------------------|
| 100            | On Time                             |
| 0              | Late (10 points off)                |
| 0              | Not submitted or submitted too late |

### File Requirements (10 available points)

| Requirements  |
|---|
| Only one file should be submitted.  |
| The submitted file should be of type .PDF.  |
| The file name must include student name.  |
| The file name must conform to all other requirements stated in the instructions document. |

| Percent Credit | Description                          |
|----------------|--------------------------------------|
| 100            | Meets all expectations.              |
| 50             | Meets nearly all expectations.       |
| 0              | Does not meet expectations.          |
| 0              | Not submitted or submitted too late. |

## Your evaluation of yourself and your peers

### Overall (10 available points)

| Requirements  |
|---|
| An evaluation must be completed for your self.                      |
| An evaluation must be completed for each other member of your team. |
| Evaluation scores must be given in good faith.                      |
| Calculations must be completed on each form.                        |
| Calculations must be mathematically correct.                        |

| Percent Credit | Description                          |
|----------------|--------------------------------------|
| 100            | Substantially exceeds expectations   |
| 95             | Meets all expectations.              |
| 90             | Meets nearly all expectations.       |
| 80             | Meets most expectations.             |
| 50             | Meets some expectations.             |
| 25             | Meets few expectations.              |
| 10             | Meets nearly no expectations.        |
| 0              | Meets no expectations.               |
| 0              | Not submitted or submitted too late. |

## Your peers' evaluation of you

### Overall (70 available points)

| Requirements   |
|--|
| Exceptional contributors should earn a rating of 4.  |
| Students that have made a good faith effort to interact with the group and participate in the project are expected to get a rating of 3. |
| Weaker contributors should earn a rating of 2.   |
| The rating of 1 should be reserved for students who had very little group interaction or project contribution.                           |
| The rating of 0 should be reserved for students who had no group interaction or project contribution.                                    |

| Percent Credit | Description                          |
|----------------|--------------------------------------|
| 100            | Substantially exceeds expectations   |
| 95             | Meets all expectations.              |
| 90             | Meets nearly all expectations.       |
| 80             | Meets most expectations.             |
| 50             | Meets some expectations.             |
| 25             | Meets few expectations.              |
| 10             | Meets nearly no expectations.        |
| 0              | Meets no expectations.               |
| 0              | Not submitted or submitted too late. |

**Total Available Points = 100**