LIS590PM – Project Management
Semester: Summer 2018
Instructor: Kevin Trainor
Assignment: Team Presentation Video
Course Component: Project Deliverables
Grading Rubric

Submission

Timeliness (10 available points)

Requirements

Team presentation video must be submitted by date and time shown in the Weekly Schedule. Submissions that are more than 7 days late will be graded the same as not submitted.

Percent Credit	Description
100	On Time
0	Late (10 points off)
0	Not submitted or submitted too late

Material Submitted (15 available points)

Requirements

The file submitted should contain the URL that can be used to access the video presentation on a streaming video service.

The video file itself should not be submitted.

The video submitted may be up to 30 minutes long. Longer videos will not be graded.

The video should include presentations by at least two members of the team.

Percent Credit	Description
100	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Evaluation of Video Presentations

Functionality (15 available points)

Requirements
Demonstrate the features of the product or service produced by the project as though you were showing it to project stakeholders.
Pay particular attention to what jobs can be accomplished using the features. This might be done by demonstrating how each agile user story is accomplished using the features.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Testing (15 available points)

Requirements

Describe the tools and methods that the team used to test the product or service produced by the project.

Describe any testing assets that will be available for use by those who must maintain the product or service go forward.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Documentation (15 available points)

Requirements

Show any documentation that the team has created for the users and the maintainers of the product or service produced by the project.

Explain how this level of documentation is appropriate based on agile project management principles.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Training (15 available points)

Requirements

Show any training that team has created for the users and the maintainers of the product or service produced by the project.

Explain how this level of training is appropriate based on agile project management principles.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Implementation (15 available points)

Requirements

When showing content, documentation, training or any other deliverables, be sure to discuss how they were created using best practices as taught at the iSchool at Illinois.

Percent Credit	Description
100	Substantially exceeds expectations
95	Meets all expectations.
90	Meets nearly all expectations.
80	Meets most expectations.
50	Meets some expectations.
25	Meets few expectations.
10	Meets nearly no expectations.
0	Meets no expectations.
0	Not submitted or submitted too late.

Total Available Points = 100