

**LIS590MGL – Project Management for LIS**  
**Semester: Summer 2016**  
**Instructor: Kevin Trainor**  
**Assignment: Student Paper**  
**Course Component: Student Paper**  
**Grading Rubric**

## Submission

### Timeliness Requirements

Points	Description
38	Total possible points
0	On time
-5	Late by less than 2 days
-10	Late by 2 or more days
-38	Paper not submitted

### File Requirements

Points	Description
10	Total possible points
0	File meets all expectations.
-5	File not in PDF format.
-5	File name does not follow standard.
-10	Paper not submitted

# Project Manager Report

## Project Description

Points	Description
14	Total possible points
0	Notably exceeded expectations for content, analysis, or expression.
-1	Met all expectations. Based upon this scale, papers that meet all expectations earn a 96.
-2	The organization for which the project took place is not adequately described.
-2	The stakeholders with an interest in the project are not adequately described.
-2	The problem or opportunity that the project addresses is not adequately described.
-2	The scope constraints under which the project operates (or operated) are not adequately described.
-2	The extent to which the project is meeting (or met) time, cost, scope, and quality goals are not adequately described.
-3	The section is not properly named or placed according to the prescribed outline.
-14	Section was not submitted.

## Usage of Formal Project Management Tools & Techniques

Points	Description
12	Total possible points
0	Notably exceeded expectations for content, analysis, or expression.
-1	Met all expectations. Based upon this scale, papers that meet all expectations earn a 96.
-2	The formal project management tools and techniques that were used have not been adequately identified.
-2	The project manager's rationale for including or excluding particular formal project management tools and techniques have not been adequately described.
-2	The project manager's point of view regarding the impact of formal project management tools and techniques on the project has not been adequately discussed.
-2	The project manager's point of view regarding how they might make different choices on their next project has not been adequately discussed.
-3	The section is not properly named or placed according to the prescribed outline.
-12	Section was not submitted.

## Student Insights

### Expected Project Description

Points	Description
14	Total possible points
0	Notably exceeded expectations for content, analysis, or expression.
-1	Met all expectations. Based upon this scale, papers that meet all expectations earn a 96.
-2	The extent to which the student expects a future project to be the same or different than the subject project was not adequately discussed.
-2	The organization for which the project will take place is not adequately described.
-2	The stakeholders who will have an interest in the project are not adequately described.
-2	The problem or opportunity that the project will address is not adequately described.
-2	The scope constraints under which the project may operate are not adequately described.
-3	The section is not properly named or placed according to the prescribed outline.
-14	Section was not submitted.

## Expected Usage of Formal Project Management Tools & Techniques

Points	Description
12	Total possible points
0	Notably exceeded expectations for content, analysis, or expression.
-1	Met all expectations. Based upon this scale, papers that meet all expectations earn a 96.
-2	The formal project management tools and techniques that would be used have not been adequately identified.
-2	The student's rationale for including or excluding particular formal project management tools and techniques have not been adequately described.
-2	The student's point of view regarding the impact of formal project management tools and techniques on the project has not been adequately discussed.
-2	The extent to which the organization is likely to have had prior experience with formal project management has not been adequately discussed.
-3	The section is not properly named or placed according to the prescribed outline.
-12	Section was not submitted.

## General Remarks

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Points	Description
0	No credit was anticipated for this section.

**Total Available Points = 100**