

INFOST 340 – Systems Analysis
Semester: Fall 2016
Instructor: Kevin Trainor
Assignment: Project Plan Outline
Course Component: Skills Practice
Grading Rubric

Submission

Timeliness

Points	Description
49	Available points
0	On Time
-16	Late
-49	Not submitted

File Submitted

Points	Description
10	Available points
0	File submitted met all expectations
-5	Submitted more than 1 file.
-3	File type was not .pdf
-2	Submitted file name does not include student name.
-2	Submitted file name does not include name of assignment.
-10	File did not meet any of the expectations.
-10	Not submitted.

The Stakeholders

Completeness

Points	Description
5	Available points
0	Met all expectations
-5	Does not address any of the stakeholders mentioned in the case scenario.
-4	Does not address most of the stakeholders mentioned in the case scenario.
-3	Does not address some of the stakeholders mentioned in the case scenario.
-2	Does not address a very few of the stakeholders mentioned in the case scenario.
-1	Includes stakeholders that are not reasonably related to the case scenario.
-5	Not submitted

Technique

Points	Description
6	Available points
0	Met all expectations
-3	Does not provide a classification of stakeholders according to the scheme provided.
-1	Provides a classification of stakeholders according to a scheme that is close to that provided.
-3	Does not provide any rationale for the classification of stakeholders.
-1	Does not provide a full rationale for the classification of stakeholders.
-6	Not submitted.

The Problem or Opportunity

Completeness

Points	Description
5	Available points
0	Met all expectations
-5	Does not address any of the problems or opportunities presented by the case.
-4	Does not address most of the problems or opportunities presented by the case.
-3	Does not address some of the problems or opportunities presented by the case.
-2	Does not address a very few of the problems or opportunities presented by the case.
-2	Section is written in a professional business prose style.
-5	Not submitted

Technique

Points	Description
5	Available points
0	Met all expectations
-2	Problems and opportunities are not adequately expressed in business rather than technical terms.
-2	The benefits to the organization are not adequately expressed in business rather than technical terms.
-1	Problem or opportunities that were eliminated in order to control scope were not adequately identified.
-5	Not submitted.

Plan for Managing Scope

Completeness

Points	Description
5	Available points
0	Met all expectations
-5	The issue of further narrowing scope was not discussed.
-4	The issue of further narrowing scope was discussed only in passing.
-3	The issue of further narrowing scope was not discussed adequately.
-2	The issue of further narrowing scope was discussed nearly completely.
-0	
-5	Not submitted

Technique

Points	Description
5	Available points
0	Met all expectations
-5	The section was poorly written.
-4	The writing in this section needed substantial improvements.
-3	The writing in this section needed some improvements.
-2	The writing in this section needed a very few improvements.
-5	Not submitted.

Plan for Requirements Gathering

Completeness

Points	Description
5	Available points
0	Met all expectations
-1	The plan does not address the issue of whether further requirements need to be gathered.
-2	The plan does not address the issue of which stakeholders additional requirements need to be gathered from.
-2	The plan does not suggest the methods by which additional requirements would be gathered.
-1	The plan does not provide an adequate rationale for the choice made regarding the issues above.
-5	Not submitted

Technique

Points	Description
5	Available points
0	Met all expectations
-5	The section was poorly written.
-4	The outlining in this section needed substantial improvements.
-3	The outlining in this section needed some improvements.
-2	The outlining in this section needed a very few improvements.
-5	Not submitted.

Grade Adjustments

Adjustment

Points	Description
0	None expected.
0	Adjustment made to assure that assignments that show a good faith effort on all parts, are submitted on time, and reflect proper attention to detail score a minimum of 85 points.

Total Available Points = 100